OFFICIAL PROCEEDINGS

ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

REGULAR MONTHLY MEETING – OCTOBER 11, 2011

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met for a public hearing on Tuesday, October 11, 2011, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were Mr. Bradley J. Cantrell, President; Mr. Elton J. LeBlanc, Vice President; Mr. P. James DiFatta, Treasurer and Mr. Charles H. Reppel, Commissioner. Absent was Mr. Harold J. Anderson, Secretary. Also present were Dr. Robert J. Scafidel, Executive Director; Ms. Denise Griffin, Executive Secretary; Mr. Drew Heaphy, Director of Administration; Mr. Jerry Graves, Director of Operations; Mr.’s Cy Hill and Zeljko Franks, Associated Terminals; Mr. Alvin Bordelon, Bordelon and Theriot; Mr.’s David Boyd and Suresh Shah, Burk-Kleinpeter; Mr. Jim Simmons, N-Y Associates and Mr. Juba Diez, Volkert and Associates.

President Cantrell asked if there were any public comments in accordance with R.S. 42:5(D). Dr. Scafidel recognized Mr. Alvin Bordelon who stood and introduced himself to the Board and thanked them for the opportunity to represent the Port.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, the Board unanimously approved the minutes of the regular meeting held on September 6, 2011.

On motion of Mr. DiFatta, seconded by Mr. LeBlanc, the Board unanimously approved a new lease for Quality Stone & Flooring, LLC for 10,000 sq. ft. of warehouse space located in the Chalmette Terminal.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, the Board unanimously approved a second lease amendment for Chalmette Refining, LLC changing the commencement date to December 1, 2011, rent adjusted accordingly.

On motion of Mr. DiFatta, seconded by Mr. LeBlanc, the Board unanimously approved Substantial Completion for RPS Plumbing relating to the Installation of New Drainage System at North Pad, Arabi Terminal project.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, the Board unanimously approved for the Executive Director to enter into a professional services contract with Mr. Dan Robin for consulting services relating to acquiring funding and any other legislative issues.

On motion of Mr. DiFatta, seconded by Mr. LeBlanc, the Board unanimously approved for the Executive Director to enter into a professional services contract with two (2) separate appraisal firms relating to the Violet Shrimp Factory.

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On motion of Mr. LeBlanc, seconded by Mr. DiFatta, the Board unanimously approved for the Executive Director to enter into a professional services contract with Volkert & Associates, Inc. for engineering services relating to the turning dolphin located at the Arabi Terminal, not to exceed the Facility, Planning & Control Fee Schedule.

President Cantrell recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported the operating and capital budgets are on track; however, the Port is still waiting on FEMA reimbursement. Mr. Heaphy also reported on professional services and Lessee Arrears. President Cantrell thanked Mr. Heaphy for his report.

On motion of Mr. Reppel, seconded by Mr. DiFatta, the Board unanimously approved to name the street located near the rectifier building Drum Drive.

President Cantrell recognized Dr. Scafidel who gave the Executive Director’s Report. Dr. Scafidel reported on construction projects, PSSC Security Grant and 2011 Christmas Open House.

President Cantrell asked if there were any Old Business. Not hearing from anyone, he proceeded with the meeting.

President Cantrell asked if there were any New Business. Not hearing from anyone, he proceeded with the meeting.

On motion of Mr. Reppel, seconded by Mr. DiFatta, the meeting was adjourned.

/s/ Harold J. Anderson, Secretary